**Quality of Question Paper**

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| Check Point # | Description |  | | | |
| 1 | Are questions compatible with syllabus? | **A+** | **A** | **B+** | **B** |
| 2 | Do questions contain grammatical, typographic and fragmentation errors? | **A+** | **A** | **B+** | **B** |
| 3 | Are maximum marks clearly defined for each question part? | **A+** | **A** | **B+** | **B** |
| 4 | Is paper formatted appropriately? | **A+** | **A** | **B+** | **B** |
| 5 | Does paper contain practical-oriented questions? | **A+** | **A** | **B+** | **B** |
| 6 | Are question solution and total time compatible? | **A+** | **A** | **B+** | **B** |
| 7 | Are theoretical questions focused? | **A+** | **A** | **B+** | **B** |
| 8 | Have numerical questions repeated? | **A+** | **A** | **B+** | **B** |
| 9 | Do questions covered from within the syllabus? | **A+** | **A** | **B+** | **B** |
| 10 | Do question define CLO and taxonomy level clearly? | **A+** | **A** | **B+** | **B** |

**Guide lines:**

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| Check point # | Explanation |
| 1 | A+ = The question paper has covered most important topics (say around 50%) of the syllabus.  A = The question paper has covered sufficient number of important topics of the syllabus.  B+ = The question paper has covered few important topics of the syllabus.  B = The question paper has covered no important topic of the syllabus. |
| 2 | A+ = No question contain error(s) or mistake(s).  A = Few questions contain error(s) or mistake(s).  B+ = Most questions contain error(s) or mistake(s).  B = All questions contain error(s) or mistake(s). |
| 3 | A+ = Every question and/or parts of question are allocated with maximum marks.  A = Most questions and/or their parts are allocated maximum marks.  B+ = Few questions and/or parts of question are allocated maximum marks.  B = No question and/or parts of question are allocated with maximum marks. |
| 4 | A+ = All questions, their allocated marks etc. are aligned and spaced appropriately.  A = Most questions, their allocated marks etc. are aligned and spaced appropriately.  B+ = Few questions, their allocated marks etc. are aligned and spaced appropriately.  B = It is difficult to read and understand paper due to improper spacing and alignment. |
| 5 | A+ = All problems reflect application and/or design side of the subject.  A = Most questions reflect application and/or design side of the subject.  B+ = Few questions reflect application and/or design side of the subject.  B = No questions and / or parts questions reflect application or design side of the subject. |
| 6 | A+ = The total time allocated and the possible length of answers are very well matched.  A = The total time allocated and the possible length of questions seems ok.  B+ = Seemingly, the total time allowed is too short / too long as compared to the possible length of answers.  B = The student will not able to complete questionnaire with in allocated time / the student will complete questionnaire well before allocated time. |
| 7 | A+ = Each theoretical question demands students an understanding of an aspect of a particular topic.  A = Most theoretical questions demand students an understanding of an aspect of a particular topic.  B+ = Few theoretical questions demand students an understanding of an aspect of a particular topic.  B = All questions are open-ended (e.g., write short note, discuss the following etc.) and do not focuses on an aspect of a particular topic. |
| 8 | A+ = No numerical question is repeated.  A = One numerical question is repeated.  B+ = Two numerical questions are repeated.  B = 50% of the numerical questions are repeated. |
| 9 | A+ = No question was out of the syllabus.  A = One question or a part of a question was out of the syllabus.  B+ = Two questions or two parts of two questions were out of the syllabus.  B = Three question or parts of three questions have been out of the syllabus. |
| 10 | A+ = All questions define CLO and taxonomy level clearly.  A = Most questions define CLO and taxonomy level clearly.  B+ = Few questions define CLO and taxonomy level clearly.  B = No questions define CLO and taxonomy level clearly. |

A+ = 4.0 A = 3.5 B+ = 3.0 B = 2.5

**Quality Coordinator Member 1 Member 2**